

APPROVED
at the BIA Senate meeting on 27.08.2024.
(Protocol No. 166)

REGULATION OF THE SCIENTIFIC COUNCIL OF THE BALTIC INTERNATIONAL ACADEMY

*Issued in accordance with
Constitution of the BIA, paragraphs 5 and 7.2;
Regulation on the Scientific Activity of the BIA*

1. General questions

- 1.1. The Scientific Council (Council) of the Baltic International Academy (BIA) is a collegial body of the BIA scientists and researchers that operates independently and, within its competence, resolves and coordinates matters related to scientific activity.
- 1.2. The Scientific Council operates in accordance with the regulatory enactments of the Republic of Latvia, the Constitution of the BIA, these regulations and other internal regulatory enactments of the BIA.

2. Scientific tasks and functions of the Council

- 2.1. The competence of the Council includes planning and coordinating the scientific work of the staff and students of the BIA, promoting international scientific cooperation, evaluating and compiling research results.
- 2.2. The Council has the following tasks and functions:
 - 2.2.1. Participate in the development of the BIA development strategy, discuss preparation of other documents and internal regulatory enactments of a strategic nature related to the scientific activity of the BIA;
 - 2.2.2. Identify priority areas of research;
 - 2.2.3. Submit proposals to the BIA Senate regarding the development of scientific activity at the BIA;
 - 2.2.4. Plan the research work of the BIA staff and students, as well as the scientific events of the BIA;
 - 2.2.5. Make decisions on granting status and publishing scientific and collective monographs authored by the academic staff of the BIA;
 - 2.2.6. Approve the plan of scientific activity of the BIA and develop proposals for improving

- scientific activity. The Vice-Rector for Science is responsible for control over the implementation of the scientific activity plan;
- 2.2.7. Approve research plans of scientific directions and/or leading researchers, control their implementation.
 - 2.2.8. Evaluate candidates for positions before moving their nomination and approval by the BIA Senate for the positions of Researcher, Leading Researcher or Research Assistant;
 - 2.2.9. Submit proposals for measures to strengthen scientific excellence and to renew the teaching staff;
 - 2.2.10. To approve plans for improving the scientific qualification of the staff and to evaluate the results of improving scientific qualification;
 - 2.2.11. Review the content of prepared scientific research project applications, as well as supervise, coordinate and control the plans of approved scientific research projects of the BIA and their implementation;
 - 2.2.12. Promote BIA cooperation with social partners in the field of research and innovation;
 - 2.2.13. Review and prepare for submission to the BIA Senate draft internal regulatory documents that fall within the competence of the Council;
 - 2.2.14. If necessary, coordinate other issues related to scientific activities, as well as carry out other tasks specified in internal regulatory enactments of the BIA.

3. Structure and activity of the Scientific Council

- 3.1. The Council manages and coordinates the scientific and research activity of the BIA.
- 3.2. The composition of the Council is elected for a term of five years by a simple majority of votes by the general meeting of scientists of the scientific institution, convened by the Vice-Rector for Science.
- 3.3. Nine people with a doctoral degree are elected from among the academic staff to the position of a member of the Council.
- 3.4. A person holding the position of leading researcher, researcher or research assistant is not eligible to run for the position of a member of the Council.
- 3.5. At the first meeting of the Council, convened by the Vice-Rector for Science, the Chairman and Deputy Chairman of the Council are elected.
- 3.6. The activity of the Council is led by the Vice-Rector for Science of the BIA.

- 3.7. Council meetings are held at least twice a year; extraordinary meetings may be convened as necessary, at the initiative of the Rector or Vice-Rectors of the BIA. Council meetings are open. The Council may also decide to convene a closed meeting.
- 3.8. Extraordinary meetings of the Council are convened upon a written proposal from any member of the Council.
- 3.9. Council members have the right to propose for consideration any issue within the competence of the Council.
- 3.10. Council meeting has a quorum if at least two-thirds (2/3) of the members of the BIA Council participate in the meeting. The Council makes decisions by open voting with a simple majority of votes, unless otherwise provided by regulatory enactments. If the votes are equally divided, the vote of the Chairman of the Council is decisive.
- 3.11. If the Chairman of the Council cannot participate in the work of the Council meeting, the duties of the Chairman are performed by the Deputy Chairman of the Council.
- 3.12. Specialists in the relevant field of scientific activity, as well as representatives of government institutions and other individuals, may be invited to participate in the work of the Council with the right to an advisory vote.

4. Evaluation of scientific work

- 4.1. The results of scientific work are assessed in accordance with the criteria established by the Council and internal documents of the BIA.
- 4.2. The results of the research work of the academic staff are assessed independently within the framework of the research group (direction), as well as once a year during the evaluation of the results of the work of the teaching staff at the end of the academic year.

5. Discussion and publication of scientific research results

- 5.1. BIA publishes a report on its scientific activity in the National System of Information on Scientific Activity.
- 5.2. The results of scientific research carried out by the researchers and teaching staff of the BIA may be discussed at the annual scientific conferences of the BIA or published in the scientific journal of the BIA “Baltic Journal of Legal and Social Sciences”.
- 5.3. The results of scientific work and artistic creativity in the study field “Arts” (School of Design of the BIA) are reported at the annual international scientific and practical conference of the BIA “Society Transformations in Social and Human Sciences”.

6. Other provisions

- 6.1. Council meetings may be held remotely using online videoconferencing.
- 6.2. The holding of a remote meeting is ensured by the Chairman of the Council or, on his or her behalf, the Deputy Chairman of the Council.

6.3. Decisions of the Council may be taken by written agreement.