

APPROVED
at the BIA Senate meeting
on August 27, 2024
(protocol No 166)

**Regulation
on the Scientific Activity**
of the Higher Education Institution of Applied Sciences
“Baltic International Academy”

1. General provisions

1.1. The higher education institution of Applied Sciences “Baltic International Academy” - Scientific Institution registered in the Register of Scientific Institutions (hereinafter – Scientific Institution) is a legal entity under private law – a higher education institution that is an autonomous institution of higher education and science with the right of self-government. The Scientific institution operates in accordance with the Constitution of the Republic of Latvia, the Education Law, the Law on Higher Education Institutions, the Law on Scientific Activity and other binding regulatory enactments, the Constitution of the Baltic International Academy (hereinafter - BIA) and this regulation.

1.2. The name of the Scientific institution in other languages is:

1.2.1. Baltijas Starptautiskā akadēmija (in Latvian);

1.2.2. Baltische Internationale Akademie (in German).

1.3. Legal address of the Scientific institution: Valērijas Seiles Street 4, Riga, LV–1019.

1.4. Directions of scientific activity of the Scientific institution:

- Economics of management and entrepreneurship;
- Sustainable economics and finance digital transformation;
- Design and digital visualization;
- Cognitive mechanisms of formation and change of implicit attitudes in social psychology and its applied fields;
- Interpersonal and intergroup communication in the social field;
- Protection of human rights in the European Union;
- Regional potential of the tourism and recreation area.

1.5. In one direction of scientific activity, research can be carried out in which teaching staff and students from different fields of study participate;

1.6. The Scientific institution ensures and supports research and artistic creation and the academic freedom of its activity, observing the norms of academic honesty and ethics.

2. Goal, objectives and functions of the Scientific institution

2.1. The strategic goal of the Scientific institution is to conduct scientific research in the fields of science that it implements, developing scientific research capacity, conducting interdisciplinary research, ensuring technological excellence (scientifically sound theoretical, practical and informative basis, etc.).

2.2. Tasks of the Scientific institution:

2.2.1. to conduct scientific research in accordance with its operational goals and the approved strategy of the BIA;

2.2.2. to carry out scientific expertise according to competence;

- 2.2.3. to review scientific articles, monographs, research project applications, doctoral theses;
- 2.2.4. preparation of recommendations for the publication of scientific works of academic staff and researchers in scientific journals, in the study direction “Arts” (BIA Design School) – recommendations for the publication of works or materials of artistic creation projects (exhibitions, competitions, symposia, workshops) or for the verifiability of the conformity of the fact of exposure;
- 2.2.5. in accordance with the competence, to provide services in the fields of research or in the study direction “Arts” – in the field of artistic creation;
- 2.2.6. to promote cooperation with other institutions of higher education, research and artistic creation, state, business, municipal institutions and their representatives, promoting the unity of science, artistic creativity and higher education;
- 2.2.7. to maintain contacts with the Latvian Academy of Sciences, the Latvian Council of Science and other scientific research and artistic creation institutions in Latvia and abroad;
- 2.2.8. in order to increase the number of scientific articles and their citability, to promote and coordinate the scientific research and artistic creation of academic staff and students, to support authors to publish research results in anonymously peer-reviewed publications included in Web of Science, SCOPUS, ERIH+ and other international databases of scientific publications, especially supporting the publication of authors in publications with an impact factor of Q1 and Q2;
- 2.2.9. to publish scientific periodicals, including works of artistic creation;
- 2.2.10. to organise scientific conferences and seminars and artistic creation projects as well as the activities of exhibitions, competitions, symposia, workshops;
- 2.2.11. to promote the preparation and presentation of scientific papers by academic staff and students at international scientific conferences, roundtables, seminars and artistic creation projects, as well as the activities of exhibitions, competitions, symposia, workshops and other activities;
- 2.2.12. to advise and provide assistance in matters of attracting funding and preparing research projects;
- 2.2.13. to inform the public about the results of scientific research and artistic creation.

2.3. The Scientific institution for the implementation of functions:

- 2.3.1. develops operational and development strategy and plans, determining the results to be achieved and the resources required for them;
- 2.3.2. promotes the practical use of the results of scientific research and the integration of the results of artistic creation projects, exhibitions, competitions, symposia, workshops in the cultural space;
- 2.3.3. participates in project competitions to attract financial resources, concludes contracts for the execution of scientific projects;
- 2.3.4. develops and implements event concepts and plans, involving teaching staff, students and doctoral students in scientific and artistic creation activity;
- 2.3.5. publishes informative materials, performs editorial and publishing activities;
- 2.3.6. establishes specialised scientific structural units – laboratories and groups, in the study direction “Arts” (BIA Design School) – studios and centers. Their creation, reorganization and termination of operation determine the priorities and funding of research directions;
- 2.3.7. cooperates with state and local government institutions, private individuals, as well as international institutions in accordance with the competence;
- 2.3.8. conducts economic activity in accordance with the directions of scientific activity;
- 2.3.9. performs other actions for the implementation of the mentioned functions.

2.4. For the support and development of scientific activities and in the study direction “Arts” (BIA Design School), artistic creation, the Scientific institution provides promotion of scientific activity in accordance with the system of stimulating and supporting the scientific activity of the Scientific institution’s staff, master’s and doctoral students.

3. Dissemination and publication of the results of scientific activity

3.1. The results of the scientific work are collected and published by the Scientific institution.

3.2. The results of scientific work and in the study direction “Arts” (BIA Design School), artistic creation are reported at the annual international research-to-practice conference of the Scientific institution “Society Transformations in Social and Human Sciences”.

3.3. In order to ensure the dissemination and popularization of the conducted scientific research, the Scientific institution performs the following actions:

3.3.1. annually organizes international scientific conferences: “Society Transformations in Social and Human Sciences”, “Time of Challenges and Opportunities: Challenges, Solutions, Perspectives”, as well as other thematic conferences;

3.3.2. publishes collections of scientific articles and conference proceedings;

3.3.3. publishes scientific journals “Administrative and Criminal Justice” and “Baltic Journal of Legal and Social Sciences” indexed in scientific databases;

3.3.4. publishes collections of students’ creative projects and descriptions of works of art.

3.4. The academic staff of the Scientific institution participates in the conferences organized by other higher education institutions and publishes articles in the scientific journals of other higher education institutions.

4. Structure and governance of the Scientific institution

4.1. The Scientific institution is managed by a collegial body of scientists – the scientific council, the rector and the vice-rector for science.

4.2. The rector is the highest official of the Scientific institution, who carries out its general administrative management and, without special authorization, represents it in matters related to the administrative activity of the Scientific institution. The rector fulfils the duties and functions specified in the Law on Scientific Activity and other regulatory enactments.

4.3. The supervision of results and the evaluation of achievements of the research activity and in the direction “Arts” (BIA Design School), artistic creation is carried out by the vice-rector for science of the Scientific institution.

4.4. The collegial body of scientists of the scientific institution is the Scientific Council. The procedure for the creation and operation of the Scientific Council, as well as its competence, are determined by the Law on Scientific Activities and the Regulations of the BSA Scientific Council. The Scientific council is elected for a term of five years by a simple majority of votes by the general meeting of scientists of the Scientific institution.

4.5. 9 persons with a doctoral degree are elected from the academic staff to the position of a member of the Scientific council.

4.6. The incumbent of the position of leading researcher, researcher or scientific assistant does not have the right to apply for the position of a member of the Scientific Council of a scientific institution.

4.7. The research work is carried out by the following personnel of the Scientific institution:

4.7.1. academic staff;

4.7.2. visiting teaching staff;

- 4.7.3. general staff;
- 4.7.4. students.

4.8. Academic staff, visiting teaching staff, administrative staff, students of the Scientific institution are bound by the following rights in their scientific activities:

- 4.8.1. to carry out scientific research and in the study direction “Arts” (BIA Design School), artistic creation activity in accordance with the goal and objectives of the Scientific institution, publish the results of their research or artistic creation in scientific journals, as well as to participate in research or artistic creation projects, scientific conferences, seminars, exhibitions, competitions, symposia, workshops, etc.;
- 4.8.2. to participate individually or collectively in projects in Latvia and abroad;
- 4.8.3. to receive funding granted by the state and other organizations in accordance with the procedures specified in regulatory enactments;
- 4.8.4. to participate in competitions to obtain funding for the development of their scientific qualification or in the study direction “Arts” (BIA Design School), artistic creation;
- 4.8.5. to choose the direction and methods of the scientific research or in the study direction “Arts” (BIA Design School), artistic creation according to the direction of research of the Scientific institution and in the study direction “Arts” (BIA Design School), the direction of artistic creation;
- 4.8.6. to submit the results of scientific activity or in the study direction “Arts” (BIA Design School), artistic creation for publication.

4.9. The academic staff of the Scientific institution, visiting teaching staff, administrative staff, students in their scientific activity, artistic creation are obliged to submit information about the scientific activity and results in the e-NEXUS database by July 1 of the current year.

5. Sources of funding for scientific activity

5.1. Funding sources of the Scientific activity:

- 5.1.1. revenues for the execution of scientific programmes, projects and contracts;
- 5.1.2. revenues from paid services provided by the Scientific institution and other own revenues;
- 5.1.3. state budget funds in the form of state support for the implementation of projects in the field of research, technological development and innovation in accordance with relevant state support programmes;
- 5.1.4. donations and gifts for the development of science;
- 5.1.5. funding granted by the BIA Board.

5.2. Financial resources are used in accordance with the procedures and financial management approved by the scientific council of the scientific institution.

5.3. The Scientific institution uses the property in its possession, which it purchased to ensure its operation, uses work premises, inventory, telephone communications, Internet and other services, conducts procurement procedures in accordance with regulatory enactments.

5.4. The Scientific institution keeps accounting records, opens accounts and handles them in accordance with the procedures established by the Law on Scientific Activity and other regulatory enactments.

6. Other provisions

6.1. The regulation enters into force after its approval by the Senate of the BIA.

6.2. The Scientific institution is reorganized or liquidated by the decision of the general meeting of its Founder members or in other cases specified in regulatory enactments.