

GUIDELINES FOR BUILDING A BOOK COLLECTION

“apstiprināts”
rektora p.i.
S. Smāne

The formation of the library's book collection is regulated by the laws of the Republic of Latvia (Library Law, KM Rules No. 416 / 25.09.2001) and the BIA Library Statute (25.08.2016).

The procurement budget is determined in proportion to the number of students and teachers who study and work in the program.

Library staff responsible for building the collection REGULARLY research the market and purchase books.

The collection of the library is created according to the study programs in the academy. **100%** of publications **in the Latvian language** relevant to the implemented programs are purchased both in the Central Library and in all Information and Service Points (ISP) in proportion to the number of students. Fundamental classical textbooks **in English** by reputable authors are procured, necessarily from the Central Library and if possible from the ISP. To a lesser extent, the collection is supplemented with valuable publications in Russian. Basically, they are translations of the most important world scientists and the works of prominent Russian scientists.

The creation of the BSA library collection is carried out in close cooperation with the leaders of the implemented curricula and teachers, based on the lists of required reading literature, as well as studying the supply and demand for books in the market. The number of books purchased is proportional to the number of students.

Donations from other universities and donations from private individuals also become an integral part of the collection.

Both teachers and students can offer the library to purchase new printed works and other documents.

The BIA library offers to use the list of sources when ordering, which shows links to the websites of Latvian and foreign publishing houses and bookstores, as well as the newsletter compiled by the National Library of Latvia “**Latvijas jaunākās grāmatas**” (“Newest books of Latvia”)

Lists of desired printed works and other documents with news about them:

- the author
- book title
- year of publication
- ISBN

please send to the e-mail address: biblio@bsa.edu.lv

PUBLISHER NAME	WEBSITE	TYPE AND SUBJECT OF DOKUMENT
Latvia		

PUBLISHER NAME	WEBSITE	TYPE AND SUBJECT OF DOKUMENT
Subscription agency PKS	http://www.pks.lv	periodicals
Subscription Center “Diena”	http://www.abone.lv	periodicals
Autodati	http://www.autodati.lv/	publications of various contents, textbooks in English
Avots (publishing house)	http://www.avotsabc.lv/	dictionaries, educational literature, original literature
Globuss (book Shop)	http://www.gramatnicaglobuss.lv/	editions of various contents in Latvian and English
Jānis Roze	http://www.jr.lv/lv/	editions of various contents in different languages
Jumava	http://www.jumava.lv	editions of various contents
Kontinents	http://www.kontinents.lv/	psychology, health
Latvijas Jaunākās grāmatas	http://lnb.lv/lv/izdevejiem/latvijas-jaunakas-gramatas	Newest books of Latvia
Latvijas Vēstnesis	https://lv.lv/lv	official publications in the field of law

PUBLISHER NAME	WEBSITE	TYPE AND SUBJECT OF DOKUMENT
Lielvārds	http://www.lielvards.lv/	educational literature
LU Akadēmiskais apgāds	http://www.lu.lv/apgads/	scientific and educational literature of various branches
Pētergailis	http://www.petergailis.lv/peter/	educational literature, pedagogy, publications of various contents
SIA “Lietišķās informācijas dienests”	https://www.lid.lv/gramatu-serijas	editions of various contents
Tiesu nama aģentūra	http://www.tna.lv	Legal literature
Valters un Rapa	https://www.valtersunrapa.lv/lv/	foreign and Latvian books on psychology, entrepreneurship, reference literature
Zinātne	http://www.zinatnesgramatas.lv/lv/	philosophy, dictionaries, monographs
Zvaigzne ABC	http://www.zvaigzne.lv/	educational literature, fiction, language training, manuals,
Ārzemes		
Amazon.co.uk	http://www.amazon.co.uk	editions of various contents

PUBLISHER NAME	WEBSITE	TYPE AND SUBJECT OF DOKUMENT
American Psychological Association	http://www.apa.org	books and periodicals in the field of psychology
Baltos lankos	http://www.baltoslankos.lt	humanities and social sciences,
Bookler.ru	http://www.bookler.ru/	Catalog of books offered by 24 online stores in Russia
Eiropas Savienības grāmatu veikals (EU Bookshop)	http://bookshop.europa.eu/lv/home/	publications of various contents, official publications of the European Union
Elsevier	http://elsevier.com	editions of various contents
Kluwer Law International	http://www.kluwerlaw.com	Literature of legal content
Oxford University Press	http://global.oup.com/?cc=lv	scientific literature of various branches
Ozon (interneta veikals)	http://www.ozon.ru/	editions of various contents
Sage Publications	http://www.sagepub.com	journals and books in humanities, social sciences, exact sciences
Springer	http://www.springer.com	scientific literature of various branches

PUBLISHER NAME	WEBSITE	TYPE AND SUBJECT OF DOKUMENT
Textbookx	http://www.textbookx.com/	educational literature

BSA CBS direktore

N. Gratkowska